



ACCREDITED SAFETY TRAINING FOR EQUIPMENT OPERATORS

Daily checklist – Include any checks as per the operator’s manual

Mobile Plant #

- To be carried out at the start of each day. Checklist log to be retained with vehicle.
- Any defects are to be listed in ‘Defects Log’ and supervisor to be notified of defect. Supervisor to arrange repairs of defects.
- Place ‘Out of Service’ tag on equipment if required. Supervisor to ensure that repairs are signed off by repairer in ‘Defects Log’ when completed.
- For further information refer to manufacturer’s or operator’s manual.

WALK AROUND CHECKS	ENGINE CHECKS	BEFORE START	AFTER START
<ul style="list-style-type: none"> ➤ Tyres – condition, inflation, wheel nuts ➤ Tracks – condition, tension ➤ Leaks – hydraulic hoses, cylinders, check floor for oil or water leaks ➤ Damage/Wear – hydraulic hoses, bucket / forks / attachment, cutting edge, teeth, lights / fittings, ROPS guard, pivot points all greased, other obvious defects 	<ul style="list-style-type: none"> ➤ Clean and free of leaks ➤ Oils – <ul style="list-style-type: none"> ▶ Engine ▶ Hydraulic ▶ Transmission if required ➤ Coolant ➤ Battery clean and secure ➤ Air cleaner / pre-cleaner bowl / air filter indicator 	<ul style="list-style-type: none"> ➤ Steps, pedals are clean ➤ Cabin floor clean ➤ Seat, seat belt ➤ Load chart - relevant to machine and attachments ➤ Mirrors ➤ Windscreen and other glass is clean ➤ Warning devices – horn, rotating light, lights, alarms 	<ul style="list-style-type: none"> ➤ Running smoothly, gauges, fuel level ➤ Hydraulic operations ➤ Brakes <ul style="list-style-type: none"> ▶ park brake ▶ service brake ▶ transmission brake (if option is available) ➤ Steering

DAILY CHECKLIST LOG			DEFECTS LOG			
Week Ending Sun./...../.....	Name (Print Name)	Signature	Brief Description of Defects (if applicable)	Reported to (Signature)	Repaired by (Signature)	Date
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Sunday						

LOOK OUT FOR POTENTIAL HAZARDS. DRIVE SLOW. KEEP THE LOAD LOW. ALWAYS WEAR THE SEAT BELT.

TAKE CARE AND THINK ABOUT THE TASK AT ALL TIMES.